



TERN POINT COMMITTEE MEETING MINUTES

25th July 2026 @ 10.00am

Burn's residence

Present: Kirsti Burns (Chair), Rex de Baugh, Libby Gormley, Garry Looker, Sharan McNaughton (Admin)

Apologies:

Confirmation of Minutes meeting held 27th June 2026

The minutes were accepted as a true and accurate record of the Meeting.

Temporary Building

Letter to be sent to the owner confirming discussions regarding the building being temporary and the date for removal.

Action: **Kirsti**

Survey

A hard copy of the survey will be put on file.

Garry has drafted Helicopter Use rules for approval at the AGM and will distribute these to the Committee. Effects of helicopter size and noise levels to be considered. Helicopter storage will not be permitted. Neighbour approvals will be required.

Action: **Garry**

Second dwelling rules will be drafted after obtaining legal advice from Howard. This will require a vote at the AGM.

Action: **Kirsti**

Foreshore Erosion – the first meeting of the Group has taken place, they are awaiting quotes for the proposed work.

Front Entrance – Repair work is being arranged.

Action: **Rex**

Olive Grove Equipment

It was agreed to rent ridders instead of purchasing them.

Drain Maintenance

Work has been completed. The bottom of the roadside drains to be sprayed.

Culverts to be cleared annually, \$5k to be included in the budget. Action: **Garry/Rex**

Drive Back Up

Drive back up systems have been put in place.

Action: **Garry**

Fruit & Nut Trees

Citrus and avocado trees have been planted. Two spare avocado trees will be purchased by Libby and Kirsti. Walnut and macadamia trees are being sourced.

Two olive trees can be moved if further fruit trees are needed.

Road resealing cost/roading outside the gate

Assessment being done for pipe repairs and road edge maintenance. A quote of \$330 per hour has been received to check and flush all culverts where needed. It was agreed to take a recording of the road outside the gates prior to the Murphy subdivision commencing.

Action **Rex**

TP 10 year Revegetation Plan

An article has been circulated to the Committee and Kevin Eddington regarding the manner in which Marlborough Sounds Restoration Trust are treating wilding pines whereby they inject them with Round Up so they die will still upright.

Most of the trees on the revegetation plan are on the McDell's land.

The Committee has a number of concerns including the length of time it will take the trees to decompose, access of the proposed area will be difficult once the trees are felled, unwanted plant/weed growth and ongoing maintenance issues.

It was agreed that the proposed plan would be sent out to the community with a covering note from the committee outlining its concerns and asking for feedback.

Libby will contact Kevin to advise.

Action: **Libby**

DOC idea for better storage

The existing DOC container is surrounded by gorse and pampas grass, if this was maintained there would be more room for storage – DOC to be asked to spray and clear the area in future, as we have sprayed for them this time.

It was noted that DOC have driven over the recently planted Spinifex.

Action: **Kirsti**

Walking Track Maintenance

Work completed.

Budget preparation

Garry has prepared a draft budget which includes \$30k for the front gate (figure to be recalculated by Rex), Property Manager fee of \$30k and Handyman fee \$15k.

Utilising 2026 reserves, the levy would increase to \$3,000. Garry to recalculate after discussions with Rex.

Action: **Garry/Rex**

Property Management

Being discussed with the potential candidate. The possibility of offering a five hour per week retainer to be considered.

Action: **Rex/Kirsti**

MHRS

Discuss with MHRS when quotes are obtained from the Foreshore Erosion group.

Hay Bales

Sharan to email the Farmer to arrange removal of the plastic. A working bee can be arranged to remove the hay once the plastic is gone.

Action: **Sharan**

Walking Track beside Tara It

Tara Iti have arranged for the dead trees to be removed and the area sprayed.

Farm Power Bill

The Farmer has made arrangements to pay the Pump and Shed costs.

Murphys Farm Subdivision

The Hearing closed on 24th July, now awaiting the Commissioner's decision.

Financial Report

Strong C/A invoice to be accrued.
The financials include \$146k of assets.

Building Approvals

None received.

Correspondence

Eileen & Paul Harrison 14/7/26 Request for Assistance

Kirsti will contact the affected neighbour and the Harrisons to discuss, and ask permission to view the problem.

Other Business:

AGM Date

The AGM will be scheduled for 24th October. A notice to be sent w/c 27th July together with Committee nomination forms. Proxy forms will also be sent although there will be an option to join via Teams.

Action: **Sharan**

Committee Manual Update

The manual to be updated, ready for use by the elected Committee.

Action: **Kirsti/Libby/Sharan**

Fencing Budget

Depending on the outcome of the Murphy subdivision application, it may be necessary to install a predator fence between TP and the Murphy land. Kirsti and Rex to calculate the cost for discussion at the AGM if necessary. Action: **Rex/Kirsti**

Water Pump

Arrange for the water pump to be serviced..

Action: **Sharan**

Meeting closed at 13.10pm.

Next Meeting – 22nd August, 10.00am