



TERN POINT COMMITTEE MEETING MINUTES

27th June 2026 @ 10.00am

Burn's residence

Present: Kirsti Burns (Chair), Rex de Baugh, Garry Looker, Sharan McNaughton (Admin)

Apologies: Libby Gormley

Confirmation of Minutes meeting held 23rd May 2026.
The minutes were accepted as a true and accurate record of the Meeting.

Drainage and Foreshore Planting – Quail Way
On hold

Cabana
We are obtaining a quote for staining the cabana and the boat shed in September.
Action: **Rex**

Temporary Building
Letter to be sent to the owner confirming discussions regarding the building being temporary and the date for removal.
Action: **Kirsti**

Helicopter Use/Second Dwellings/Front Entrance/Make More Beaches
The survey has closed and the results will be distributed to the Community together with Committee comments. The Committee thanked Libby for the fantastic job she did preparing and collating the survey.
Action: **Kirsti/Sharan**

Olive Grove Equipment
It was agreed to invest in a Riddler to improve harvest efficiency (potential 25% increase in yield), instead of renting them.
Action: **Kirsti**

Drain Maintenance
Drain clearance is partially completed, with additional work to be done to the cattle crossing and road water cattle yard to main drains. Work should be completed within the next week. It was agreed that the Village Green should be grass seeded.
Action: **Rex**

Drive Back Up
An automated back up system to be implemented at a cost of c. \$100 per month. Cost to be obtained for scanning and keeping electronic copies of historical hard copies files.
Action: **Garry**

Fruit & Nut Trees

Ten citrus trees have been purchased from Mitre 10. Avocados are being sourced. The citrus will be planted behind the first row of olives in the grove so they are sheltered, have a water supply and are easy to access. Rex will organise hole drilling while the drains are being finalised, ready for planting in a couple of weeks. Nut trees will be planted in front of the Tara Iti boundary. Action: **Rex/Kirsti**

Road resealing cost/roading outside the gate

The JAS Civil report has been received (copy attached to the Drive below the Minutes). There is a small amount of work on loose chip to be done in the near future. A quote to be obtained to check and flush all culverts where needed.

Action: **Rex**

TP 10 year Revegetation Plan

A draft report has been received from the TP Volunteers Group. Further clarification has been requested together with a request for the affected owners to be personally consulted, before the plan will be distributed to the Community. Action: **Sharan**

DOC idea for better storage

DOC have sent a link to the proposed storage shed, which is very large and will require the removal of trees to place on site. The main point of contact has left DOC, Kirsti to arrange a meeting with her replacement to bring her up to speed on the DOC/TP relationship and discuss the Committee's concerns regarding the shed, i.e. environmental impact and expansion beyond agreed land use. Action: **Kirsti**

Walking Track Maintenance

The track has been mowed, asparagus fern sprayed and overhang trimmed back. Kirsti to chase up North Harbour Spraying. Rex to obtain a quote to tidy and widen the path along the main drain. Action: **Kirsti/Rex**

Pest Control

There has been a significant increase in the rat population. The Community to be encouraged to individually bait and 25kg of pindone will be purchased for use by the Community.

Financial Report

Preparation of the 2026/27 budget is in progress. Annual budget for Drains (\$10k) and roadside olive pruning (\$10k) to be included, along with \$3,500 to replace the defibrillator when the current machine passes its expiry date. Action: **Garry**

A ten year budget document has been prepared by Garry.

Building Approvals

None received.

Correspondence

Dave Bassett 10/6/26 Distressed/partially dead trees

The trees will be pruned along with the others in the olive grove, mid July.

Scott Fickling 10/6/26 Erosion

Scott will be invited to form part of the Foreshore Erosion working group.

Victoria Wilkes 11/6/26 Raymond Bull Road

Kirsti responded to Victoria prior to the meeting.

Dave Hurley 25/6/26 Asparagus fern

Kirsti will discuss with Fraser.

Action: **Kirsti**

Other Business:

Property Management

A suitable person has been identified who could take on this role on a short term contract. The previous PM Job description to be sent to the Committee.

Action: **Sharan**

MHRS

It was agreed to liaise with MHRS, via Rosemarie Dunning, to explore options for pumping sand on to the beach area.

Action: **Kirsti/Sharan**

Hay Bales

The farmer was meant to be marking the bales to identify which she wants to keep with the remainder to be used on the farm. However, the plastic has now badly deteriorated and will be difficult for individuals to move without appropriate machinery. All the bales and associated plastic need to be removed asap.

Action: **Garry**

Walking Track beside Tara Iti

Meeting to be arranged with Tara Iti, as the silt draining from their side is starting to affect the Village Green drain.

Action: **Kirsti**

Farm Power Bill

The farmer to arrange a separate account for the Pump and Shed power costs.

Action **Kirsti/Sharan**

Murphys Farm subdivision

Draft conditions have been received from KDC. It has been confirmed to KDC that TP want to be heard in person at the Hearing.

Meeting closed at 13.15pm.

Next Meeting – 25th July, 10.00am