



TERN POINT COMMITTEE MEETING MINUTES

24th January 2026 @ 10.00am

Burn's residence

Present: Kirsti Burns (Chair), Rex de Baugh, Libby Gormley, Garry Looker, Sharan McNaughton (Admin)

Apologies: Charlie Dobbie

Confirmation of Minutes meeting held 29th November 2025.
The minutes were accepted as a true and accurate record of the Meeting.

Track

This is a work in progress by the committee, please see later in minutes under other topics.

Drainage and Foreshore Planting – Quail Way

Kirsti has had a meeting with Alan Willett. The committee is concerned that as the land next to the Willetts has been built up, it is now blocking the natural water flow path to the estuary. This lack of drainage could affect the road. Rex is discussing options and looking to see what can be done to alleviate the risk to the road.

Action: **Rex**

Raymond Bull Road/Cabra development

Libby and Kirsti will contact the remaining people who expressed an interest in rejecting the Consent application to see if they can make a financial contribution. Meanwhile, a KC has been appointed to represent TP (and other associated parties) with the associated costs to be met from contributions. The Committee to send out a brief to the community,

Action: **Libby/Kirsti**

Agreed Projects Planner

Garry is developing a map of work in progress. Carryover to February 2026 meeting.

Action: **Garry**

Additional Boatshed Storage

A storage rack has been purchased and is being used. It is a great addition to the boatshed. It was agreed that another one to be purchased, cost is approx. \$600.

Action: **Garry**

Cabana

It was agreed that the cabana should be painted at the same time, and in the same colour, as the Boatshed. A quote to be obtained to get capping fitted on top rail.

Action: **Rex**

Spraying

The quote from North Harbour Weed Control is expensive due to the volume of work, there is money in the budget to cover it. It was agreed to proceed with the spraying, with further maintenance done by Dave Clarke and Fraser.

Action: **Kirsti**

Electric Fence

The committee agreed that we are not adding any additional wires to the fence at this time. It was stated that the electric maintenance was part of the farm lessee contract to maintain, not Tern Points. The Farm Lease requires renewal and the lease agreement is up for renegotiation. Kirsti and Garry to meet with Karen.

Action: **Garry/Kirsti**

Roadside Olives

Northpower have requested that some of the roadside olives are topped as they are getting too close to the power lines, and a quote for \$16,000 has been obtained from one of their preferred contractors. Patrick Cullinan has quoted \$4,500 to reduce the trees to 2.5/3 metres. TP had already had a recommendation to heavily prune the trees. Libby will confirm the height with the Olive Strategy group. An explanation to go out to the community.

Action: **Libby**

Handyman

Dave Clarke has been appointed. Fraser has asked for assistance with olive tree skirting – Libby to liaise with olive group on behalf of the Committee.

Action: **Libby**

Security Cameras

Alan Willett has confirmed he is happy to download recordings on behalf of TP, and we are looking to train someone else how to access the system.

Fraser

Fraser has been liaising with Kirsti via text, the system seems to be working well.

Temporary Building

Due to damage on delivery, the building on Marc Kaemper's site is not the same the one which was agreed upon. It will be confirmed in writing that the agreement is for a \$10,000 penalty plus weekly interest charges if the building is not removed within two years – unless a time extension has been agreed with the Committee.

Action: **Kirst**

Dogs

This was resolved prior to the meeting.

ASB Signatories

Kate has been removed from the account, and replaced by Libby.

Gate Plinth

Current list of residents to be replaced with a sign saying Welcome to Tern Point.

Action **Kirsti**

Construction Rules 30m2+

Details to be included in the next Newsletter.

Action: **Kirsti**

Helicopter Use

Carryover to February meeting.

Action: **Libby**

Legal Fund

Kirsti to obtain a quote from Matthew Pasley regarding foreshore issues.

Action: **Kirsti**

Second Dwelling Levy

Carryover to February meeting.

Action: **Rex**

Front Entrance

A quote has been prepared by Rex for \$18,000 to repair the gate pergola beams. Rex explained that it would be impossible to quote on repair of the entire structure as the labour costs of removing the existing posts is unknown. Carryover to February meeting.

Action: **Rex**

Defib Machine

St Johns representative to meet with Kirsti and explain maintenance procedures. Meanwhile, Garry will check if First Alert are able to maintain the defib on behalf of TP.

Action: **Kirsti/Garry**

Golf Day

This event to be held on 8th February. More than 20 people will be attending.

Bond Refunds

Checking that refunds are to be arranged with Griffins, Becrofts and Pasleys.

Action: **Sharan**

Farm Lease renewal

Garry/Kirsti to discuss with Karen and action.

Action: **Garry/Kirsti**

Asset Treatment

Garry to develop a list of assets. Need to check this list before the insurance is due.

Action: **Garry**

Make More Beaches

As requested, Rosemarie Dunning has submitted a proposal for spinifex planting on the foreshore, with a quote for plants at \$2,500. There is limited room for planting on the North side, Committee to look at the area and report back. Committee looking at how it would work to create a walking track, with spinifex planting and removal of the escarpment. Sand is to come from the Estuary not the escarpment if this project goes forward. To be discussed with KDC/NRC in due course.

Financial Reporting

Details of expenditure since the last meeting to be included with the Agenda via a print out from Xero.

Action: **Sharan**

Correspondence

Dave & Margaret Gillies 9/12/25 Bamboo Removal

Dave & Margaret are very happy with the bamboo removal, but have asked that we tidy up the drains along the farm track, under the ridge. Removing tobacco plant, acacia etc. A quote received for \$1,100 was approved.

Action: **Kirsti**

Bryan & Sandra Clark 18/1/26 and Dave & Anne Hurley 22/1/26 Front Entrance
Preference for the gate design to remain as is was noted.

Other Business:

MHRS Access

Kirsti is to look into how we can get the gate to create a list of what codes have been used so they can be tracked back, to see which organisation codes are accessing Tern Point gate. A decision to change all gate codes for outside organisations was agreed

Action: **Kirsti**

Budget for Olive grove and equipment

Libby to research equipment prices.

Action: **Libby**

DOC/temporary gate access

Codes to be changed.

Action: **Kirsti**

Rex invoice approvals

Rex confirmed that his Office Manager can advise of invoice approvals on his behalf

Drains

Les Simpson, Geospatial, has confirmed that main drains are not to be planted. Relevant extract to be taken from Hawthorn Geddes report and sent to all owners.

Action **Sharan**

Meeting Recordings

The Committee agreed that all meeting recordings are to be deleted once the Minutes are approved.

Keys for Boatshed

The Committee would like to know who in the community has the master key to the Boatshed, or any extra keys.

Meridian Bill

Committee to analyse the costs between the gate, pump and fence electricity costs.

Meeting closed at 1.20pm.

Next Meeting – 14th February, 10.00am